



UNDP South Sudan

2013 Annual Work Plan

Project name	Amount
Community Security & Small Arms Control (CSAC)	USD 19,606,469

<p>Hon. Aggrey Tisa Sabuni Minister Minister of Finance, Commerce, Investment and Economic Planning Government of the Republic of South Sudan</p>	<p>Mr. Balázs Horváth Country Director UNDP South Sudan Programme</p>
<p>Signature: </p>	<p>Signature: </p>
<p>Date: 26/08/2013</p>	<p>Date: 21/8/2013</p>



**United Nations Development Programme
South Sudan
Annual Work plan 2013**

Project Title: Community Security & Arms Control (CSAC)
UNDAF Outcome(s): Violence is reduced and community security improved
Expected CP Output(s): Conflict sensitivity and responsiveness mainstreamed into state and county planning
Implementing Partner: UNDP
Responsible Parties: GSS Bureau for Community Security and Arms Control, South Sudan Peace Commission

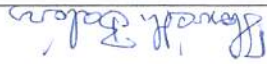
Brief Description

This project is an integral part of the United Nations' support to the Government of South Sudan's efforts to build confidence, stability and security for communities in South Sudan, thereby providing an enabling environment for post-war development and reconciliation. The project will work through key GSS institutions - the Bureau for Community Security & Small Arms Control (BCSSAC) and the South Sudan Peace Commission (SSPC) - to ensure government ownership and sustainability of the project. The project will help both institutions to continue to coordinate at all levels of government in order to carry out peaceful disarmament through a comprehensive approach by addressing the root causes of armed violence, promote conflict-sensitive development, peace building measures and national reconciliation and healing.

Programme Period: 2012-2016	Programme Component: Crisis Prevention and Recovery	Atlas Award ID: 00064257	Start Date: 01 January 2013	End Date: 31 December 2013	PAC Meeting Date: 4 Dec. 2012	Management Arrangements: DIM
2013 AWP budget: USD 19,606,469	Total resources required: USD 19,606,469	Total allocated resources: USD 16,724,504	<ul style="list-style-type: none"> • Regular • Other: ○ UK (DFID) ○ EU ○ US ○ Japan ○ Norway ○ Netherlands 	Unfunded budget: USD 2,889,455	In-kind Contributions: USD 5,116,030	<ul style="list-style-type: none"> • Canada
2013 AWP budget: USD 19,606,469	Total resources required: USD 19,606,469	Total allocated resources: USD 16,724,504				<ul style="list-style-type: none"> • Regular • Other: ○ UK (DFID) ○ EU ○ US ○ Japan ○ Norway ○ Netherlands



Agreed by: Ministry of Finance, Commerce, Investment and Economic Planning



Agreed by: UNDP

ANNUAL WORK PLAN

Year: 2013

Community Security & Arms Control

2013 Annual Work Plan - Results Framework

OUTPUT	ACTIVITIES	TIMEFRAME				RESPONSIBLE PARTY	DONOR	BUDGET DESCRIPTION	AMOUNT (USD)
		Q1	Q2	Q3	Q4				
Output 1: GRSS community security and small arms agenda strengthened	Activity Result 1.1. National polices and legislation on SALW control developed and implemented Activity Action 1.1.1: Promote and facilitate implementation of the SALW Control policy, legislation and other national frameworks							Staff	\$ 295,296.00
Baseline:	Activity Action 1.1.2: Support to the Bureau's coordination of partners at national level							National Consultants	\$ 33,000.00
... SALW control bill drafted but not yet implemented; 2. Bureau state offices have limited capacity to implement their mandate at state-level; 3. Porous borders and the regional illegal flow of arms hinders small arms control in South Sudan; 4. Public discourse and dialogue on SALW control remains limited	Activity Action 1.1.3: Provision of institutional and capacity building support with technical inputs including gender and youth dimensions at national level	X	X	X	X	UNDP in support of BCSSAC	DFID, EU and Japan	Training, Workshops and Conferences	\$ 200,000.00
Targets:	Activity Action 1.1.4: Support to applied research, assessments, lessons learned studies and production of knowledge products on technical areas of the Bureau's mandate							Contractual Services - Companies	\$ 80,000.00

<p>Legislation, strategy and national work plan on small arms control endorsed and implementation commences by GRSS, with technical inputs including gender and youth aspects</p>	<p>Capacity of 10 state offices is strengthened with institutional and technical support in line with the Bureau's capacity building strategy.</p>	<p>Engagement of the CSSAC Bureau strengthened with regional and international bodies on small arms control agenda.</p>	<p>Interactive Radio Programmes implemented in all 10 states and Community Outreach Programme reaches 24 county-level market places, with at least 20% of messaging focused on gender and youth issues.</p>	<p>Equipment and Furniture</p>	<p>Professional Services</p>	<p>Supplies</p>	<p>Travel</p>	<p>\$ 10,000.00</p>	<p>\$ 2,000.00</p>	<p>\$ 70,000.00</p>	<p>\$</p>
<p>Activity 1.1. Total:</p>				<p>Audio Visual Production Costs</p>	<p>\$ 690,296.00</p>	<p>\$ 48,320.72</p>					
<p>Indicators:</p>				<p>Number of policies, plans and other strategic documents on small arms control drafted and endorsed, with technical inputs including gender and youth.</p>	<p>Activity Result 1.1. Total</p> <p>\$ 738,616.72</p>						
<p># of states offices that receive institutional and equipment support. Co-ordinated meetings attended or organized by the Bureau in core areas of its mandate at state level.</p>				<p>Resource Gap for 1.1</p> <p>\$ (488,418.62)</p>							

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<p>Activity Result 1.2: Bureau's implementing and coordinating capacity strengthened at state-level</p>	<p>Activity Action 1.2.1. Dissemination and implementation of SALW control policy and legislation at state and county-levels</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>UNDP in support of BCSSAC</p>	<p>Staff</p>						
<p>Activity Action 1.2.2. Provision of institutional and capacity building support with technical inputs including gender and youth dimensions to the Bureau's state offices</p>	<p>Activity Action 1.2.3: Support to the Bureau's coordination of partners at state-level, ensuring inclusion of gender and youth dimensions</p>	<p>X</p>	<p>X</p>	<p>X</p>								
<p>Activity 1.2. Total:</p>	<p>GMS</p>											
<p>Activity Result 1.2. Total</p>	<p>Resource Gap for 1.2.</p>											

Activity Result 1.3. National SALW control policies and programmes enhanced through engagement with regional and international SALW control regimes	Staff								International Consultants					
Activity Action 1.3.1: Support the BCSSAC to engage with regional networks and governments on small arms control agenda	International Consultants								National Consultants					
Activity Action 1.3.2: Support to undertake cross-border and regional study tours and experience sharing missions	Staff								National Consultants					
Activity Action 1.3.3: Provide support for the Bureau to pursue engagement on international protocols, treaties and agreements on SALW control	Staff								National Consultants				100,000.00	
Activity Action 1.3.3: Provide support for the Bureau to pursue engagement on international protocols, treaties and agreements on SALW control	Staff								National Consultants				50,000.00	
Activity Action 1.3.3: Provide support for the Bureau to pursue engagement on international protocols, treaties and agreements on SALW control	Staff								National Consultants				150,000.00	
Activity Action 1.3.3: Provide support for the Bureau to pursue engagement on international protocols, treaties and agreements on SALW control	Staff								National Consultants				10,500.00	
Activity Action 1.3.3: Provide support for the Bureau to pursue engagement on international protocols, treaties and agreements on SALW control	Staff								National Consultants				160,500.00	
Activity Action 1.3.3: Provide support for the Bureau to pursue engagement on international protocols, treaties and agreements on SALW control	Staff								National Consultants				(144,450.00)	
Activity Action 1.3.3: Provide support for the Bureau to pursue engagement on international protocols, treaties and agreements on SALW control	Staff								National Consultants					
Activity Action 1.3.3: Provide support for the Bureau to pursue engagement on international protocols, treaties and agreements on SALW control	Staff								National Consultants					
Activity Action 1.3.3: Provide support for the Bureau to pursue engagement on international protocols, treaties and agreements on SALW control	Staff								National Consultants					

Activity Action 1.4.1. Air radio programme across all 10 states	International Consultants								
Activity Action 1.4.2. Implement 'Community Security Caravan' in target states and countries, with an emphasis on youth engagement	National Consultants								
Activity Action 1.4.4. Support dissemination of the SALW Control policy and legislation through public information and community outreach, particularly targeting youth	Training, Workshops and Conferences								
Activity Action 1.4.3. Conduct monitoring and evaluation of public information campaign to measure impact of attitudes and behaviors, particularly among youth, on SALW control and community security	Contractual Services - Companies	\$	980,854.00						
	Equipment and Furniture								
	Professional Services								
	Supplies								
	Travel	\$	25,000.00						
	Audio Visual Production Costs								
Activity 1.4. Total:		\$	1,122,520.67						
GMS		\$	78,576.45						
Activity Result 1.4. Total		\$	1,201,097.11						
Resource Gap for 1.4.		\$	(178.48)						
TOTAL DIRECT COSTS FOR OUTPUT 1		\$	2,344,816.67						
TOTAL GMS		\$	164,137.17						
TOTAL COSTS		\$	2,508,953.83						
TOTAL RESOURCE GAP		\$	(1,041,786.80)						

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<p>Output 2:</p> <p>Local security environment improves through participatory and conflict-sensitive planning and implementation, with specific attention to youth engagement and women's security needs.</p>	<p>Activity Result 2.1. Participatory and conflict-sensitive approaches integrated into county-budgeting and planning processes in Unity, Lakes and Eastern Equatoria</p>	<p>Staff</p> <p>\$ 156,000.00</p>
<p>Activity Action 2.1.1: Conflict-sensitive and participatory tool-kit developed and endorsed by Local Government Board and Ministry of Finance</p>	<p>Activity Action 2.1.1: Conflict-sensitive and participatory tool-kit developed and endorsed by Local Government Board and Ministry of Finance</p>	<p>International Consultants</p> <p>\$ 100,000.00</p>
<p>Baseline:</p>	<p>Activity Action 2.1.2. Training of Trainers on conflict-sensitive and participatory approaches, with an emphasis on youth participation, held in three pilot states</p>	<p>National Consultants</p>
<p>Local development planning and budgeting processes lack a harmonized approach that incorporate participatory and conflict-sensitive approaches; 2. Community security interventions tend to be reactionary in nature without adequate evidence-base to address root causes of violent conflict</p>	<p>Activity Action 2.1.3. Consultations or validation meetings held in pilot counties to generate evidence for priority setting</p>	<p>Training, Workshops and Conferences</p> <p>\$ 100,000.00</p>
<p>Targets:</p>	<p>Activity Action 2.1.4. Priorities are costed and integrated into official county annual plans</p>	<p>Contractual Services - Companies</p>
<p>Three states incorporate conflict-sensitive and participatory approaches into budgeting and planning cycles, ensuring adequate representation of women and youth</p>	<p>Activity Action 2.1.5. Evaluation of pilot phase is completed to document lessons learned and good practices</p>	<p>Equipment and Furniture</p>
<p>Conflict-Sensitive Development projects implemented in target counties, utilizing evidence from conflict-sensitive and participatory consultations.</p>		<p>Professional Services</p>

<p>75% of communities perceive Conflict-Sensitive Development projects to have positively impacted the local security environment; Women's and youth's security priorities are documented and advocated for</p>	<p>Supplies</p>							
<p>Indicators: - # of states that incorporate and utilize participatory and conflict-sensitive approaches to inform county budgeting and planning processes; % of women and youth representatives</p>	<p>Travel</p>							<p>\$ 60,000.00</p>
<p>- # of Conflict-Sensitive Development Projects implemented in target states as identified through community consultations</p>	<p>Audio Visual Production Costs</p>							<p>\$ 416,000.00</p>
<p>- % of beneficiaries that perceive projects to have positively impacted the local security environment</p>								<p>\$ 29,120.00</p>
<p>- Number county/project plans that incorporate gender-sensitive priorities where these issues were raised</p>								<p>\$ 445,120.00</p>
<p>- Number county/project plans that incorporate youth priorities where these issues were raised</p>								<p>\$ (445,120.00)</p>
<p>Activity Result 2.2. Conflict Sensitive Development Projects (CSDPs) are implemented in Jonglei (P2), Lakes, Warrap and Unity and measures undertaken to support sustainability and effectiveness of completed CSDPs in Eastern Equatoria, Jonglei (P1) and Upper Nile</p>	<p>UNDP in support of BCSSAC, SSPC, Ministry of Local Government, Ministry of Agriculture and County Administrations</p>	<p>DFID, EU, United States</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>Staff</p>	<p>\$ 340,000.00</p>

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Activity Action 2.2.1: Implement 'Food Security & Peacebuilding' Programme in Jonglei	International Consultants								
Activity Action 2.2.2: Expand LPU concept to 150-person Unit	National Consultants								
Activity Action 2.2.3: CSDPs in Lakes completed, furnished and handed over	Training, Workshops and Conferences	\$							75,000.00
Activity Action 2.2.4: CSDPs in Warrap completed, furnished and handed over	Contractual Services - Companies	\$							3,885,125.00
Activity Action 2.2.5: CSDPs in Unity completed, furnished and handed over	Equipment and Furniture	\$							150,000.00
Activity Action 2.2.6: Consolidate gains and support measures to sustain effectiveness of projects in Eastern Equatoria, Jonglei (Phase 1) and Upper Nile	Professional Services								
	Supplies								
	Travel	\$							100,000.00
	Audio Visual Production Costs	\$							10,000.00
Activity 2.2. Total:		\$							4,560,125.00
GMS		\$							319,208.75
Activity Result 2.2. Total		\$							4,879,333.75
Resource Gap for 2.2.		\$							(939,460.00)
Activity Result 2.3: Project management duties effectively carried out	Staff	\$							1,122,346.00
							DFID, EU, United States, Japan, Norway, Netherlands	UNDP	
								X	X
								X	X
								X	X

Output 3: GRSS peacebuilding and conflict mitigation institutions and processes strengthened, reflecting the variety of leadership including women, particularly at community level	Baseline:	Activity Action 3.1.1. support to developing national policies, strategies and frameworks in core areas of the SSPC's mandate	Activity Action 3.1.2. support to SSPC's coordination of national and state-level partners and stakeholders	X	X	X	X	X	UNDP in support of the SSPC	EU	International Consultants	
											National Consultants	
											Training, Workshops and Conferences	\$ 30,000.00
											Travel	\$ 30,000.00
											Equipment and Furniture	\$ 75,000.00
											Supplies	\$ 15,000.00
											Rental & Maintenance	\$ 531,548.67
											Security	\$ 177,182.89
											Reimbursable	\$ 177,182.89
												\$ 2,158,260.45
												\$ 151,078.23
												\$ 2,309,338.68
												\$ 796.30
TOTAL DIRECT COSTS FOR OUTPUT 2											\$ 7,134,385.45	
TOTAL GMS											\$ 499,406.98	
TOTAL COSTS											\$ 7,633,792.43	
TOTAL RESOURCE GAP											\$ (1,383,783.70)	
Output 3: GRSS peacebuilding and conflict mitigation institutions and processes strengthened, reflecting the variety of leadership including women, particularly at community level	Baseline:	Activity Action 3.1.1. support to developing national policies, strategies and frameworks in core areas of the SSPC's mandate	Activity Action 3.1.2. support to SSPC's coordination of national and state-level partners and stakeholders	X	X	X	X	X	UNDP in support of the SSPC	EU	Staff	\$ 342,796.00
											International Consultants	
											National Consultants	

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<p>No nationally-endorsed strategy resources to support strengthening capacities of local authorities and traditional leaders in conflict reduction; 2. No technically-supported mechanism in place to facilitate local peacebuilding or conflict mitigation efforts within and amongst communities at the local level</p>	<p>Activity Action 3.1.3. Capacity building and institutional support in core areas of the SSPC's mandate, particularly at state-level</p>	<p>Training, Workshops and Conferences</p>
<p>Targets:</p> <ul style="list-style-type: none"> Development and endorsement of Tool-kit and Strategy 13 forums established between local authorities and traditional leaders 13 conflict reduction initiatives being led/addressed by these forums All strategies, toolkits and national work plans endorsed by SSPRC sufficiently incorporate gender and youth aspects 	<p>Activity Action 3.1.4: Promote the implementation of UN Security Council Resolution 1325 on Women, Peace and Security, including increasing the participation of women at decision making levels in conflict resolution and peace processes</p>	<p>Contractual Services - Companies</p>
<p>Indicators:</p> <ul style="list-style-type: none"> Endorsement of 'Conflict Transformation' Toolkit and Strategy by South Sudan Peace Commission at national level 		<p>Equipment and Furniture \$ 15,000.00</p>
<p>2. # of forums established between local authorities and tradition leaders</p>		<p>Professional Services \$ 12,000.00</p>
<p>3. # of conflict reduction activities being led/addressed by these forums;</p>		<p>Supplies \$ 25,000.00</p>
<p># of forums addressing issues affecting women's security concerns;</p>		
<p>numbers of forums addressing issues affecting youth</p>		<p>Travel \$ 12,000.00</p>
		<p>Audio Visual Production Costs \$ 14,000.00</p>

Activity 3.1. Total: \$ 420,796.00

GMS

\$ 29,455.72

Percentage of strategies, toolkits and work plans endorsed by SSPRC that sufficiently incorporate gender and youth aspects

Activity Result 3.1. Total					\$	450,251.72
Resource Gap for 3.1.					\$	(353,951.72)
Activity Result 3.2. Conflict Transformation Facilitation programmes, with inclusion of women and youth, implemented in 13 pilot countries across the six CSAC-target states					\$	651,000.00
Activity Action 3.2.1: Training programmes carried out with regular follow-up / feedback sessions						
Activity Action 3.2.2: Transportation and communications support provided to core facilitation members at the community level						
Activity Action 3.2.3: Small-scale community projects identified through conflict transformation process and implemented	X	X	X	X	DFID, EU	300,000.00
Activity Action 3.2.4: Lessons learned mission carried out at end of pilot phase						
Activity 3.2. Total:					\$	1,001,000.00
GMS					\$	70,070.00
Activity Result 3.2. Total					\$	1,071,070.00
Resource Gap for 3.2.					\$	(124,227.22)

Activity Result 3.3: SSPC takes an effective leadership role in Conflict Early Warning and Response Network (CEWARN)							Staff	
Activity Action 3.3.1. Map out existing CEWARN partners and activities to identify gaps and entry points							International Consultants	
Activity Action 3.3.2. Conduct needs assessments and analysis in order to establish CEWARN systems in target states							National Consultants	
Activity Action 3.3.3. Train state, county and community actors on CEWARN's mechanisms and roles/responsibilities of key actors	X	X	X	X		UNDP in support of the SSPC	Training, Workshops and Conferences	\$ 40,000.00
Activity Action 3.3.4. Provision of equipment and technical support to operationalize CEWARN in target areas							Contractual Services - Companies	
							Equipment and Furniture	\$ 210,000.00
							Professional Services	
							Supplies	
							Travel	\$ 30,400.00
							Audio Visual Production Costs	
Activity 3.3. Total:								\$ 280,400.00
GMS								\$ 19,628.00
Activity Result 3.3. Total								\$ 300,028.00
Resource Gap for 3.3								(300,028.00)
Activity Result 3.4: SSPC takes an effective leadership role in national healing and reconciliation							Staff	
Activity Action 3.4.1. Provision of technical and advisory support to the design of a national healing campaign	X	X	X	X		UNDP in support of the SSPC	International Consultants	

Activity Action 3.4.2. Institutional support to strengthen SSPC's coordinating, secretariat and monitoring role of peace processes										National Consultants	
Activity Action 3.4.3. Ensure effective development and dissemination of key communication and messages related to peacebuilding and national reconciliation										Training, Workshops and Conferences	\$ 200,000.00
										Contractual Services - Companies	
										Equipment and Furniture	
										Professional Services	
										Supplies	
										Travel	\$ 50,000.00
										Audio Visual	\$ 115,000.00
										Production Costs	\$ 365,000.00
Activity 3.4, Total:											\$ 25,550.00
GMS											\$ 390,550.00
Activity Result 3.4, Total											\$ (312,440.00)
Resource Gap for 3.4.											\$ 2,067,196.00
TOTAL DIRECT COSTS FOR OUTPUT 3											\$ 125,075.72
TOTAL GMS											\$ 1,911,871.72
TOTAL COSTS											\$ (800,618.94)
TOTAL RESOURCE GAP											\$
Activity Result 4.1. Priority construction, renovations and equipping of local governments in 17 counties	X	X	X	X						UNDP in Support of the Ministry of Local Government and Country Administrations	
Activity Action: 4.1.2: preparation and advertisement of tender documents for works										Netherlands, Norway	
Output 4:										Staff	\$ 687,306.00
Operational capacity of county governments in conflict-prone counties improved through infrastructure rehabilitation and provision of equipment										International Consultants	

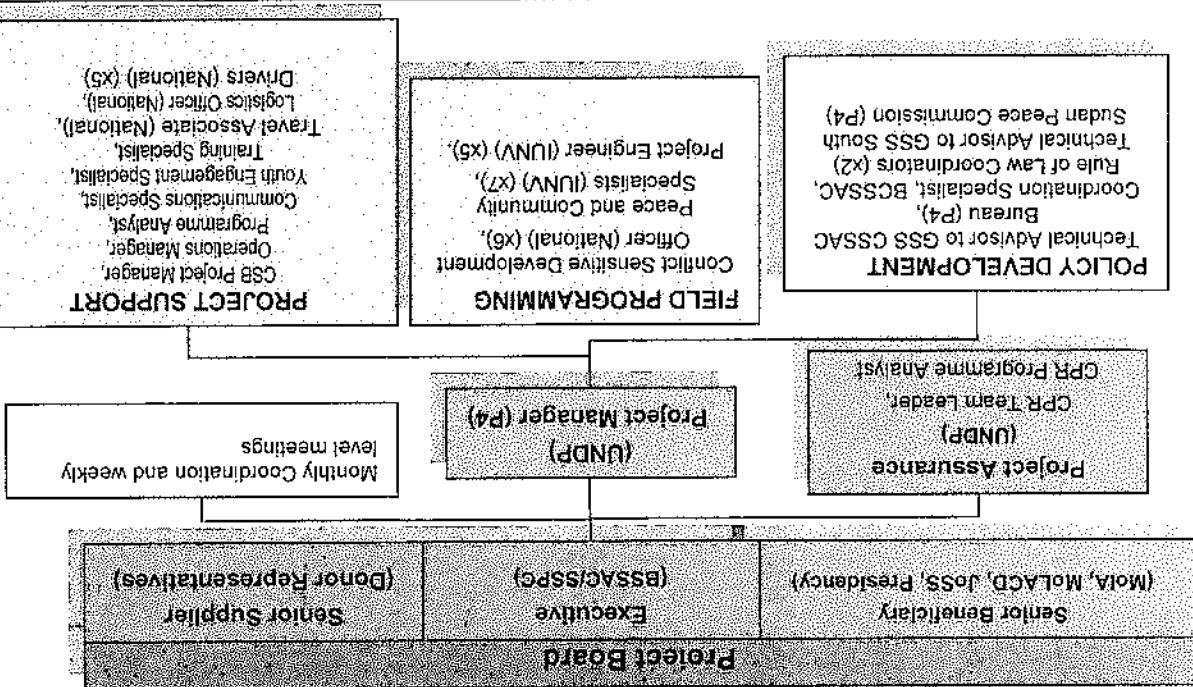
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<p>Baseline:</p> <p>Target Counties have variable but limited physical presence and limited absorptive capacity for co-location with UNCT and other development partners; Target counties have inadequate physical presence for meaningful outreach to communities</p>	<p><i>Activity Action 4.1.3: Contracting, implementation and monitoring and engineering oversight of works underway</i></p>	<p>National Consultants</p>
<p>Targets:</p> <p>1. 19 county facilities constructed / rehabilitated in line with agreed local Government priorities.</p> <p>2. 19 target counties have improved absorptive capacity to enable co-location and engage with international partners and enable development support</p>	<p><i>Activity Action 4.1.4: Confirmation with County Governments of priority equipment/furnishing needs</i></p>	<p>Training, Workshops and Conferences</p>
<p>Indicators:</p> <p>1. Number/type of facilities constructed/rehabilitated</p>	<p><i>Activity Action 4.1.5: Procurement of equipment/furnishings, prioritizing local suppliers</i></p>	<p>Contractual Services - Companies (19 CSBs Only)</p> <p style="text-align: right;">\$ 4,594,499.30</p>
	<p><i>Activity Action 4.1.6: Delivery of equipment / furnishings</i></p>	<p>Equipment and Furniture</p> <p style="text-align: right;">\$ 1,726,000.00</p>
		<p>Professional Services</p>
		<p>Supplies</p>
		<p>Travel</p> <p style="text-align: right;">\$ 50,000.00</p>
		<p>Audio Visual Production Costs</p>
	<p><i>Activity 4.1. Total:</i></p>	<p style="text-align: right;">\$ 7,057,805.30</p>

2. Absorptive capacity of county governments to engage with international partners and enable development support;

GMS	\$	494,046.37
Activity Result 4.1.1. Total	\$	7,551,851.67
Resource Gap for 4.1.	\$	336,734.03
TOTAL DIRECT COSTS FOR OUTPUT 4	\$	7,057,805.30
TOTAL GMS	\$	494,046.37
TOTAL COSTS	\$	7,551,851.67
TOTAL RESOURCE GAP	\$	336,734.03
SUMMARY FOR 2013		
TOTAL DIRECT COSTS:	\$	18,604,203.42
TOTAL GMS	\$	1,282,666.24
TOTAL COSTS	\$	19,606,469.65
TOTAL RESOURCE GAP	\$	(2,889,455.42)

Project Organisation Structure



Project Executive Board

The Project Board manages the strategic direction of the project and monitors progress to ensure achievements of objectives, major policy issues, endorses annual work plans and budgets, and review quarterly progress reports. This comprised of senior representatives of the BCSSAC, the South Sudan Peace & Reconciliation Commission, line Ministry representatives, incl. MoA, MoLACD, JoSS and Presidency (beneficiaries), as appropriate and CSAC donors, UNDP CPRU programme/project management.

The Project Executive Board will meet quarterly and chaired by the BCSSAC and SSPRC as Co-chair. Decision-making at the Project Board is based consensus. The UNDP CSAC Project Manager serve as the secretariat to the Board, ensuring agendas and minutes are properly prepared and disseminated.

United Nations Development Programme (UNDP)

CSAC project will be administered by the UNDP South Sudan Country Office under the Direct Execution (DIM) modality. All UNDP projects in South Sudan, as a fragile post-conflict recovery environment, are implemented through DIM, and based on UNDP global experience. Under the direct modality, the UNDP Office will assume overall financial management responsibility and accountability for the project implementation. The project will be managed in a way to build South Sudanese capacities, while ensuring accountability of funds and achievement of project output-level results. The modality minimises setting separate structures by working directly with Govt. of South Sudan ministries through existing coordination structures. The project will also continue to collaborate with other line ministries through UNDP technical advisors embedded within key ministries and staff of the ministries seconded to the project.

Project Quality Assurance

UNDP Crisis Prevention and Recovery UNIT Programme Team will give guidance and provide day-to-day oversight and responsibility for producing programme results on behalf of the Project Board and Project Technical Committees. The Programme Team will closely coordinate with UNDP in ensuring that management systems (finance, procurement, human resources, M&E, etc) are implemented efficiently and

effectively and will act as liaison with UNDP, counterparts, implementing agencies and donor relations. The Programme Team will be also responsible to the Project Board and Project Technical Committee for financial performance and development results as indicated in the Result and Resources Framework (RRF). UNDP will also play the oversight and quality assurance role, monitoring and evaluating the project as objectively and independently as possible.

Project Management & Support

UNDP will channel funding and the technical expertise needed to successfully implement the project. UNDP recruits and places a project manager who will be responsible for the day-to-day management of the project. The project manager will be supported by project support staff who will provide technical programming input and operations support to facilitate the delivery of project outputs, activities and results in accordance with the Annual Work Plan. The project team will also serve as secretariat for the project board. The project team will make quarterly counterpart/field visit to interact with the project beneficiaries in order to ensure quality delivery of project outputs.

Policy Development

As underscored throughout this document, development of policies and strategic frameworks comprises an important ingredient of UNDP's support to develop the capacities of national systems and will ensure project outputs are rooted in broader nationally owned policies. Technical advisors in both government counterpart institutions of the CSAC project will be seconded on behalf of UNDP to oversee technical policy development.

Donor

The project is funded by the Government of Japan, European Union, the United States, Netherlands, Norway, and the United Kingdom. Besides providing the funding needed for activity implementation, the donors will provide general oversight through counterpart visits and project joint field visits, where possible.

Coordination

A Coordination Committee at State level (through the States Steering Committee) will oversee and ensure effective communication and knowledge sharing of progress on the ground by reviewing and implementing lessons learnt as the project continues. The Committee will meet monthly and will be chaired by the BCSSAC. Participants will include the BCSSAC, the UNDP CSAC Project Manager and staff, representatives from the Project's principle partners, Project donors, as well as the relevant UN and UNDP programme representatives. Relevant national and international NGO and CBO partners will also be encouraged to participate and ensure working-level collaboration between related peacebuilding, security and development initiatives across South Sudan.

The Govt. of South Sudan, States Govt. and Local Government

The following are the roles of government at all levels as it relates to the project - details of engagement will vary over time, as the capacities and responsibilities of the different tiers and sectors of government evolve.

The centre (Govt. of South Sudan) - Development and implementation of policy and legislative frameworks will be central to Community Security and Arms Control in South Sudan. Priority focus should be on developing GSS endorsed policy and strategy on small arms and light weapons control. There remains significant need to establish a South Sudan wide Security Sector Reform policy that will guide and coordinate all relevant stakeholders in providing security and stabilization activities.

States Level - States will coordinate stakeholders through the State Steering Committee. States will shape the CSAC planning process in various ways and through various entry points - reflected at the level of Govt. of South Sudan, including: Minister for Interior, Minister for Local Government, State Security Budget Sector Working Group, State Police, Prisons, Legal Affairs, South Sudan DDR Commission and South Sudan Peace Commission:

As one of the key and well-established structures within South Sudan with its HQ in Juba and a States-wide network, the UNDP will continue to cooperate closely with the RC/HC Office.

RC/HC Office

- Political - ensuring that decisions made are supported, while having close cooperation and liaison with RC/HC and various offices, as well as humanitarian agencies and NGOs to ensure constructive programming in the humanitarian, recovery and development phases
- Material - including financial resources, support to the project by RC/HC staff in States, logistical support of transportation, communication etc.

UNMISS

Role of International Agencies

- Political - ensuring that decisions made are supported, while having close cooperation and liaison with the Regional Coordinator and Civil and Political Affairs.
- Material - including provision of Force Protection and Military Observers, UN Police and UN IDDR personnel, as well as logistical support through provision of special flights and facilitation of movement of personnel among other activities. At the State and County level, cooperation will require sharing of premises, division of labour and joint operations as well as the coordination of assets and human resources.
- The GSS-UNDP CSAC Project will continue to strengthen the coordination and consultation with the UN IDDR Unit to, Security Sector Reform, Civil Affairs and other relevant sections to maximise the comparative advantage of each office.

Since the majority of physical CSAC support is targeted at supporting the County and State level GSS institutions (especially in areas where considerable decision making) has already been devolved through a decentralization process, State and County strategic plans and consultations are critical to the planning and implementation of CSAC support. Planning and consultations have already occurred within three States and will be expanded into three additional States through further State and County Security Committees. The model for GSS-level CSAC representation is reflected in the Bureau's mandate.

Counties – County Administrations and County Steering Committees will have the crucial role of supporting CSAC at the community level. The assistance from CA and CSCs will be to:

- Inform, motivate and mobilise communities to seek a secure, prosperous environment through use of local government organs, including traditional authorities, civil society, religious groups, youth groups etc.
- Plan and help implement the exercises in arms reduction within communities as well as the secure storage of weapons
- Support security, recovery and development planning within counties in collaboration with the County Development Committees, County Security Committees, civil society stakeholders, traditional authorities and CBOs/NGOs
- Facilitate provision of social services that help meet priorities from step (c) and increase community security and arms control.

Through informing and strengthening of the policy framework, using lessons learnt from the project, as well as coordinating CSAC efforts together with the BCSSAC

- Supporting CSAC through resource mobilisation (financial and human)
- Providing security and political updates.
- Synchronised provision of security through Police and SPLA

The BCSSAC will be engaging with UNDP to monitor and evaluate the project. Ongoing review, reporting and evaluation are considered critical to the success of the project. Building in active learning and adaptation mechanisms will be one of the priority responsibilities of all the partners, led by the Project Executive Board and the Project Manager.

The outputs and activities detailed in this project document are part of a multi-donor action. As such, monitoring/evaluation and reporting will be harmonized in accordance with the overarching CSAC Annual Work Plan and Results Framework, which will summarise results at the project level.

In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored through the following:

Within the annual cycle:

- Compile weekly and monthly field reports against the CSAC 2012 Annual Work Plan Activity Results, targets and indicators.
- On a quarterly basis, a quality assessment will record progress towards the completion of key results, based on quality criteria and methods captured in the Quality Management table below.
- An issue log will be activated in Atlas and updated by the Project Manager to facilitate tracking and resolution of potential problems or requests for change.
- Based on the initial risk analysis submitted (ANNEX I), a risk log will be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation.
- Based on the above information recorded in Atlas, a Project Progress Reports (PPR) will be submitted by the Project Manager to the Project Board through Project Assurance, using the standard report format available in the Executive Snapshot.
- A project lesson-learned log will be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project
- A monitoring Schedule Plan will be activated in Atlas and updated to track key management actions/events.

Annually:

- Annual Review Report. An Annual Review Report will be prepared by the Project Manager and shared with the Project Board and the Outcome Board. As minimum requirement, the Annual Review Report will consist of the Atlas standard format for the QPR covering the whole year with updated information for each above element of the QPR as well as a summary of results achieved against pre-defined annual targets at the output level.
- Annual Project Review. Based on the above report, an annual project review will be conducted during the fourth quarter of the year or soon after, to assess the performance of the project and appraise the Annual Work Plan (AWP) for the following year. In the last year, this review will be a final assessment. This review is driven by the Project Board and may involve other stakeholders as required. It will focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.

Additional mechanisms to be used for monitoring the project will include:

Project Executive Board



<p>OUTPUT 1: GRSS community security and small arms agenda strengthened</p>		<p>Activity Result 1.1 Activity Result 1.1. National policies and legislation on SALW control developed and implemented</p>	<p>Activity Result 1.1. National policies and legislation on SALW control developed and implemented</p>	<p>Start Date: 01 Jan 2013 End Date: 31 Dec 2013</p>	<p>Purpose Construct a regulatory framework to guide the implementation of small arms/light weapons control strategy.</p>	<p>Description Activity Action 1.1.1: Promote and facilitate implementation of the SALW Control policy, legislation and other national frameworks Activity Action 1.1.2: Support to the Bureau's coordination of partners at national level Activity Action 1.1.3: Provision of institutional and capacity building support at national level Activity Action 1.1.4: Support to applied research, lessons learned studies and production of knowledge products on technical areas of the Bureau's mandate</p>	<p>Quality Criteria How/with what indicators the quality method will be used to determine if quality criteria has been met?</p>	<p>1. TA needs/capacity assessment of counterpart's ministries.</p>	<p>2. Scope of work, tasks and TOR defined and agreed upon</p>	<p>Needs/capacity assessment report.</p>	<p>Project initiation/LPAC/AWP.</p>	<p>AWP discussion</p>
<p>Date of Assessment</p>	<p>When will the assessment of quality be performed?</p>	<p>Quality Method Means of verification. What method will be used to determine if quality criteria has been met?</p>	<p>1. TA needs/capacity assessment of counterpart's ministries.</p>	<p>2. Scope of work, tasks and TOR defined and agreed upon</p>	<p>Needs/capacity assessment report.</p>	<p>Project initiation/LPAC/AWP.</p>	<p>AWP discussion</p>					

Quality Management for Project Activity Results

- Quarterly, the Project Executive Board will receive statements of progress against AWP (organised by output targets in the RRF), which will be submitted by the Project Manager. There will also be an analysis of relevant external developments that affect the project. The Project Executive Board will include comments for any expected actions or decisions requested. The Project Executive Board minutes will indicate their acceptance and any follow-up actions required.
- State Monitoring and Review Committees
 - These will be developed once the states CSAC planning processes have become established and are likely to meet quarterly with the BCSSAC and UNDP representatives.
 - County Monitoring & Review Committees
 - These will be supported by the BCSSAC, the County Planning Officer, representatives of the key sectors and representatives of non-state actors. They are also likely to meet quarterly.
- Monthly Progress Reporting Systems
 - Because of the size and scope of the project, there will be a system of brief monthly reports that are aggregated from the County to State and fed into the Project Coordination Committee by the Field Programming Manager. These will be designed as a management tool for all parties, will include reflection on technical methodologies used, as well as track progress on outputs and provide information on specific risks.
 - The project will also incorporate significant information and data that will be provided by the annual county strategic planning and budgeting process, supported by the UNDP Governance Programme and in turn by the CSAC Project. This, along with civil education and public opinion polls, will provide valuable information from grassroots stakeholders that will be fed into the M&E framework.

<p>OUTPUT 1: The GSS CSSAC Bureau is fully operational and active, integrating gender dimensions into policy development.</p>	
<p>Activity Result 1.2 (Atlas Activity ID)</p>	<p>Activity Result 1.2: Bureau's implementing and coordinating capacity strengthened at state-level</p>
<p>Purpose</p>	<p>Institutional support to the CSSAC Bureau</p>
<p>Description</p>	<p>Activity Action 1.2.1. Dissemination and implementation of SALW control policy and legislation at state and county-levels Activity Action 1.2.2. Provision of institutional and capacity building support to the Bureau's state offices Activity Action 1.2.3: Support to the Bureau's coordination of partners at state-level</p>
<p>Quality Criteria</p>	<p>How/with what indicators the quality of the activity result will be measured?</p>
<p>Quality Method</p>	<p>Means of verification. What method will be used to determine if quality criteria has been met?</p>
<p>Date of Assessment</p>	<p>When will the assessment of quality be performed?</p>
<p>1. Needs assessment of Bureau state office equipment requirements</p>	<p>Needs assessment reports Minutes of meetings AWP discussions with counterparts/Project Board meetings</p>
<p>2. Equipment specifications including brand names, spare parts and access to aftermarket support.</p>	<p>Agreements in place with suppliers are documented and shared. AWP discussions with counterparts/Project Board meetings</p>
<p>3. Assessment of learning needs (computer literacy, financial management, data collection and reporting, project management, accountability etc)</p>	<p>Learning plan developed by counterparts and UNDP. AWP discussions with counterparts/Project Board meetings</p>
<p>4. Impact of equipment and training and extent to which it contributed to achievement of outputs.</p>	<p>Equipment tracking sheets developed and updated by counterparts/asset management systems in place, and this equipment factored in. Project Evaluation phase/project review phase.</p>

<p>responsibilities of TA clearly defined.</p>	<p>with counterparts. Counterparts input in recruitment process</p>
<p>3. TA outputs and milestones for performance monitoring.</p>	<p>TA performance management plan (incl. capacity transfer plans) developed and agreed upon with counterparts. AWP discussion</p>
<p>4. Endorsement/adoption of legislation/policy – yes/no?</p>	<p>Progress reporting, adoption by parliament Quarterly</p>
<p>5. Number of coordination meetings held and diversity of participants</p>	<p>Minutes of meetings, attendance sheets Monthly</p>

Activity Result 1.4 (Atlas Activity ID)	Activity Result 1.4, National Public Information & Community Sensitization Campaign on SALW Control Implemented	Start Date: 01 Jan 2013 End Date: 31 Dec 2013
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Activity Result 1.3 (Atlas Activity ID)	Activity Result 1.3, National SALW control policies and programmes enhanced through engagement with regional and international SALW control regimes	Start Date: 01 Jan 2013 End Date: 31 Dec 2013	Purpose	To provide harmonized approach to disarmament and security in the East African region.
			Description	Activity Action 1.3.1: Support the BCSSAC to engage with regional networks and governments on small arms control agenda Activity Action 1.3.2: Support to undertake cross-border and regional study tours and experience sharing missions Activity Action 1.3.3: Provide support for the Bureau to pursue engagement on international protocols, treaties and agreements on SALW control
Quality Criteria	Means of verification. What method will be used to determine if quality criteria has been met?	Date of Assessment	How/with what indicators the quality of the activity result will be measured?	Number of regional country visits for lessons learned and best practice understanding
			ii. Regional arms control policy developed, implemented and/or adopted	Policy benefits observed (i.e. capture of illicit arms)
			iii. Knowledge product on regional arms flows produced	Published report
				Throughout the year

5. Equipment Usage	Tracking sheets developed and updated by counterparts with asset management system in place. Project staff spot checks during project life cycle.	staff spot checks during project life cycle. Training delivered and repeated. Assessment of State office management and accountability of funds and state office efficacy.
6. Number of coordination meetings held and diversity of participants	Minutes of meetings, attendance sheets	Monthly

Quality Criteria		Quality Method	Date of Assessment
Description		<p>Activity Action 2.1.1: Conflict-sensitive and participatory tool-kit developed and endorsed by Local Government Board and Ministry of Finance</p> <p>Activity Action 2.1.2: Training of Trainers on conflict-sensitive and participatory approaches held in three pilot states</p> <p>Activity Action 2.1.3: Consultations or validation meetings held in pilot counties to generate evidence for priority setting</p> <p>Activity Action 2.1.4: Priorities are costed and integrated into official county annual plans</p> <p>Activity Action 2.1.5: Evaluation of pilot phase is completed to document lessons learned and good practices</p>	
Purpose		To improve budgeting and planning cycles with participatory and conflict-sensitive methodologies	
Activity Result 2.1	(Atlas Activity ID)	Activity Result 2.1: Participatory and conflict-sensitive planning processes in Unity, Lakes and Eastern Equatoria	Start Date: 01 Jan 2013 End Date: 31 Dec 2013
Output 2: Local security environment improves through participatory and conflict-sensitive planning and implementation			

Quality Criteria		Quality Method	Date of Assessment
How/with what indicators the quality of the activity result will be measured?		Means of verification. What method will be used to determine if quality criteria has been met?	When will the assessment of quality be performed?
i. PA/I strategy developed – yes/no		• PA/I strategy designed in consultation with GSS and other key partners	Pre AWP and AWP phase.
ii. Capacity of implementing partners identified and assessed		• Comprehensive list of diverse IPs approved by GSS • Capacity assessment report	Pre AWP and AWP phase.
iii. Community awareness of CSAC increased		• Random perception assessments of community knowledge of CSAC	Project delivery phase
iv. Extent of community engagement and participation		• Number of 'call-ins' and communities reached	Project delivery phase
Description		<p>Activity Action 1.4.1. Air radio programme across all 10 states</p> <p>Activity Action 1.4.2. Implement 'Peace Caravan' in target states and counties</p> <p>Activity Action 1.4.4. Support dissemination of the SALW Control policy and legislation through public information and community outreach</p> <p>Activity Action 1.4.3. Conduct monitoring and evaluation of public information campaign to measure impact of attitudes and behaviours on SALW control and community security</p>	
Purpose		Enhance the awareness and common knowledge of the community on CSSAC	

How/with what indicators the quality of the activity result will be measured?	Means of verification. What method will be used to determine if quality criteria has been met?	When will the assessment of quality be performed?
i. CSDPs completed in current states – Yes/No	Use of peace dividend by community	Post event
CSDPs completed in states – Yes/No	Use of peace dividend by the community	Post event
viii. Counterpart input in consultation design –	• Counterpart participation in workshop design	Pre event phase
Quality Criteria	How/with what indicators the quality of the activity result will be measured?	
Activity Result 2.2	Activity Result 2.2: Conflict Sensitive Development Projects (CSDPs) are implemented in Jonglei (P2), Lakes, Warrap and Unity and measures undertaken to support sustainability and effectiveness of completed CSDPs in Eastern Equatoria, Jonglei (P1) and Upper Nile	Start Date: 01 Jan 2013 End Date: 31 Dec 2013
Purpose	To bring about peace and stability to communities, underlining the importance consultative and conflict-sensitive development planning.	
Description	Activity Action 2.2.1: Implement 'Food Security & Peacebuilding' Programme in Jonglei Activity Action 2.2.2: Expand LPU concept to 150-person Unit Activity Action 2.2.3: CSDPs in Lakes completed, furnished and handed over Activity Action 2.2.4: CSDPs in Warrap completed, furnished and handed over	
Output 2:	Local security environment improves through participatory and conflict-sensitive planning and implementation	
v. Facilitator and Participant consultation modules developed - Yes/No.	• Facilitator and Participant consultation modules developed. • Translated modules in place.	Pre event phase
vi. Number of consultation sessions held.	• Consultation objectives, programme and facilitation methods designed, documented and used	Throughout the consultation event
vii. Community priorities integrated into county budgets and planning documents – yes/no	• Verify county plans and budgets	During budgeting phase
iv. Counterpart input in consultation design –	• Counterpart participation in workshop design facilitated and documented.	Pre event phase
CSDPs completed in states –	Use of peace dividend by the community	Post event
i. CSDPs completed in current states – Yes/No	Use of peace dividend by community	Post event
How/with what indicators the quality of the activity result will be measured?	Means of verification. What method will be used to determine if quality criteria has been met?	When will the assessment of quality be performed?

Output 3: GRSS peacebuilding and conflict mitigation institutions and processes strengthened, particularly at community-level		Activity Result 3.1	Activity Result 3.1. Core areas of the SSFC mandate are strengthened through institutional and capacity building support	Start Date: 01 Jan 2013 End Date: 31 Dec 2013
Purpose		To promote and capacitate local authorities and communities with conflict mitigation, peacebuilding and conflict transformation tool.		
Description		Activity Action 3.1.1. support to developing national policies, strategies and frameworks in core areas of the SSFC's mandate including national healing and reconciliation Activity Action 3.1.2. support to SSFC's coordination of national and state-level partners and stakeholders Activity Action 3.1.3. Capacity building and institutional support in core areas of the SSFC's mandate, particularly at state-level		
Quality Criteria	How/with what indicators the quality of the activity result will be measured?	Quality Criteria	Quality Method	Date of Assessment
Quality Criteria	When will the assessment of quality be performed?	Quality Method	Quality Method	Date of Assessment

Yes/No	facilitated and documented.	
ix. Facilitator and Participant consultation modules developed - Yes/No.	<ul style="list-style-type: none"> Facilitator and Participant consultation modules developed. Translated modules in place. 	Pre event phase
x. Number of consultation sessions held.	<ul style="list-style-type: none"> Consultation objectives, programme and facilitation methods designed, documented and used 	Throughout the consultation event
xi. Translation into applicable language – Yes/No	<ul style="list-style-type: none"> Translator services procured. 	Pre and during consultation event
xii. Consultation delivery monitored and adjustments made, as appropriate.	<ul style="list-style-type: none"> Process monitoring mechanism designed, used and analysed 	During consultation event
xiii. Consultation sessions evaluated	<ul style="list-style-type: none"> Comprehensive consultation process report compiled, produced and disseminated to counterparts including Project Board. 	Post consultation event
xiv. "Before and after" capacity level of consultation participants evaluated.	<ul style="list-style-type: none"> Pre and post workshop confidence forms filled and analysed. 	Pre and post learning event
xv. Beneficiaries perceive projects to have contributed towards the prevention of violent conflict	<ul style="list-style-type: none"> Perception surveys 	Pre/post learning event

<p>Output 3: GRSS peacebuilding and conflict mitigation institutions and processes strengthened, particularly at community-level</p>		<p>Activity Result 3.2 Activity Result 3.2: Conflict Transformation Facilitation programmes implemented in 13 pilot counties across the six CSAC-target states</p>	<p>Start Date: 01 Jan 2013 End Date: 31 Dec 2013</p>	<p>Purpose To promote and capacitate local authorities and communities with conflict mitigation, peacebuilding and conflict transformation tool.</p>	<p>Description Activity Action 3.2.1: Training programmes carried out with regular follow-up / feedback sessions members at the community level Activity Action 3.2.2: Transportation and communications support provided to core facilitation members at the community level Activity Action 3.2.3: small-scale community projects identified through conflict transformation process and implemented Activity Action 3.2.4: Lessons learned mission carried out at end of pilot phase</p>	<p>Quality Criteria How/with what indicators the quality of the activity result will be measured? Means of verification. What method will be used to determine if quality criteria has been met?</p>	<p>Date of Assessment When will the assessment of quality be performed?</p>	<p>viii. Training Toolkits developed and utilised – yes/no</p>	<p>ix. Training sessions evaluated by trainees on whether it met its intended objectives</p>
<p>Project delivery stages</p>	<ul style="list-style-type: none"> Progress reporting on capacity transfer plans in monthly, quarterly and annual reports. 	<p>Project delivery stages</p>	<p>Project delivery stages</p>	<p>Project delivery stages</p>	<p>Project delivery stages</p>	<p>Project delivery stages</p>	<p>Project delivery stages</p>	<p>Project delivery stages</p>	<p>Project delivery stages</p>
<p>AWP phase</p>	<ul style="list-style-type: none"> Toolkits developed with counterparts 	<p>AWP phase</p>	<p>AWP phase</p>	<p>AWP phase</p>	<p>AWP phase</p>	<p>AWP phase</p>	<p>AWP phase</p>	<p>AWP phase</p>	<p>AWP phase</p>

<p>How/with what indicators the quality of the activity result will be measured?</p>	<p>i. TA needs/capacity assessment of counterparts at state level</p>	<p>Project Initiation/ LPAC/AWP report</p>	<p>Needs/capacity assessment</p>	<p>When will the assessment of quality be performed?</p>
<p>ii. Scope of work, tasks and responsibilities of TA clearly defined.</p>	<p>ii. TOR defined and agreed upon with counterparts</p>	<p>AWP discussion</p>	<p>ii. TOR defined and agreed upon with counterparts</p>	<p>AWP discussion</p>
<p>iii. TA outputs and milestones for performance monitoring.</p>	<p>iii. TA Performance management plan (incl. capacity transfer plans) developed and agreed upon with counterparts.</p>	<p>AWP discussion</p>	<p>iii. TA Performance management plan (incl. capacity transfer plans) developed and agreed upon with counterparts.</p>	<p>AWP discussion</p>
<p>iv. TA exit strategy articulated and implemented.</p>	<p>iv. TA exit strategy developed and documented.</p>	<p>AWP/Implementation phase</p>	<p>iv. TA exit strategy developed and documented.</p>	<p>AWP/Implementation phase</p>
<p>v. Number of staff coached, mentored and trained.</p>	<p>v. Number of staff coached, mentored and trained.</p>	<p>Project delivery stages</p>	<p>v. Number of staff coached, mentored and trained.</p>	<p>Project delivery stages</p>
<p>vi. Toolkits developed and utilised – yes/no</p>	<p>vi. Toolkits developed and utilised – yes/no</p>	<p>AWP phase</p>	<p>vi. Toolkits developed and utilised – yes/no</p>	<p>AWP phase</p>
<p>vii. Number of coordination meetings held and diversity of participants</p>	<p>vii. Number of coordination meetings held and diversity of participants</p>	<p>Monthly</p>	<p>vii. Number of coordination meetings held and diversity of participants</p>	<p>Monthly</p>

Output 4: Operational capacity of county governments improved through infrastructure rehabilitation and provision of equipment		Activity Result 4.1 (Atlas Activity ID)	Start Date: 01 Jan 2013 End Date: 31 Dec 2013	Priority construction, renovations and equipping of local governments in 19 countries
Purpose		Enhance UNMISS/UNCT support at county		
Description		Activity Action 4.1.1: Confirmation with county governments of specific construction/rehabilitation works to be prioritized in each county Activity Action: 4.1.2: preparation and advertisement of tender documents for works Activity Action 4.1.3: Monitoring and engineering oversight of works underway Activity Action 4.1.4: Confirmation with County Governments of priority equipment/furnishing needs Activity Action 4.1.5: Procurement of equipment/furnishings, prioritizing local suppliers Activity Action 4.1.6: Delivery of equipment / furnishings		
Quality Criteria	How/with what indicators the quality of the activity result will be measured?	Quality Method	Means of verification. What method will be used to determine if quality criteria has been met?	Date of Assessment When will the assessment of quality be performed?
i. Counterpart input in consultation design – Yes/No	• Counterpart participation in workshop design facilitated and documented.	Pre event phase		
ii. Consultation delivery monitored and adjustments made, as appropriate.	• Process monitoring mechanism designed, used and analysed	During consultation event		
iii. Consultation sessions evaluated	• Comprehensive consultation process report compiled, produced and disseminated to counterparts including Project Board.	Post consultation event		
iv. Beneficiaries perceive projects to have contributed towards enhanced governance capacity	• Perception surveys	Pre/post learning event		
v. Infrastructure completed and equipment delivered in countries – Yes/No	Use of peace dividend by community	Post event		
i. Equipment specifications	• Resolutions agreed with AWP discussions with	AWP discussions with		

<p>counterparts/Project Board meetings.</p>	<p>counterparts documented and shared (Programme staff, Project Board members).</p>	<p>(brand, maintenance, spares and parts, access to technical support/after sales services)</p>
<p>During and after project delivery</p>	<p>Equipment tracking sheets developed and updated by counterparts / asset management systems in place, and this equipment factored in.</p> <ul style="list-style-type: none"> • Project staff spot checks during project life cycle. 	<p>ii. Equipment usage.</p>



This document together with a CPAP to be signed by the Government and UNDP which is incorporated by reference constitute together a Project Document as referred to in the SBA and all CPAP provisions apply to this document.

The following types of revisions may be made to this document with the signature of the UNDP Head of Office only, provided s/he is assured that the other signatories of the document have no objections to the proposed changes:

- Revisions in or additions to, any of the annexes of the document.
- Revisions which do not involve significant changes in the immediate objectives and outputs of the project, but caused by the rearrangement of activities and inputs already agreed to, or by cost variations due to inflation and exchange rates or by taking into account agency expenditure flexibility
- Those revisions which are done to re-phase the delivery of agreed inputs without changing the overall project budget.

Consistent with the Article III of the Standard Basic Assistance Agreement, the responsibility for the safety and security of the executing agency and its personnel and property, and of UNDP's property in the executing agency's custody, rests with the executing agency.

The executing agency will:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) Assume all risks and liabilities related to the executing agency's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder will be deemed a breach of this agreement.

The executing agency agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267listeng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.



Risk Log & Mitigating Actions

ID	Description	Category	Impact and Probability (Low 1 and High 5)	Countermeasures/ Management responses	Owner
1.	The continued existence of militias or OAGs in across South Sudan leads to an intensification of conflict against the GSS and/or the SPLA.	Security	Project activities would be disrupted if conflicts occur in project areas. Probability = 3 Impact = 4	Contingency plan regarding implementation of project activities.	Project Board
2.	Inter or Intra-State community-based conflicts over grazing, water etc. leads to political tensions and open conflict within or between States.	Security	Project activities would be disrupted if issues CSAC is working on. Given adequate political space, the project will seek to engage and address these issues through the programming tools it has within its disposal. Probability = 3 Impact = 4	These are the crux of the Project Manager in collaboration with GSS counterparts	Project Manager in collaboration with GSS counterparts
3.	Lack of accessibility of some project locations due to environmental/operational constraints	Environmental	Delay in completion of planned project activity. Probability = 4 Impact = 4	Contingency plan regarding implementation of affected project activities.	Project Manager
4.	Inadequate/delay in allocation of funds to the project.	Financial	Inability to implement planned project activities. Probability = 2 Impact = 4	Collaboration with GSS institutions in prioritising areas of institutional support based on available funds, and resource mobilisation for the project.	Project Manager
5.	Lack of political support/will from government counterparts	Political	Sustainability and impact of the project will be undermine Probability = 2 Impact = 4	Early joint planning and regular follow-up with government counterparts to keep them engaged through project cycle.	Project Manager
6.	Bottlenecks in UNDP operations (procurement, recruitment of staff, etc)	Operational	Delays in completion of planned project activities Probability = 3 Impact = 4	Early and contingency planning will be required to provide stop-gap measures as they arise.	Project Manager

Owner	Impact/Probability Countermeasure/Management responses (Low 1 and High 5)	Category	Description of Risk
	<p>CSAC aims to reposition the project to focus more on attitude changes 'software' Manager components to prevent back-sliding of the investments and progress made to date. This includes, institutionalizing conflict-sensitive budgeting and planning, support CSAC-funded infrastructure to be integrated into state/country budgets to ensure sustainability, strengthening informal and formal institutions and services that can provide conflict mitigation/peacebuilding and up-scaling public information and community awareness campaign on small arms control.</p>	Political, Strategic	<p>7 Austerity environment will impact the ability of government to respond to the recovery/development needs of South Sudan. Moreover, it risks degrading the progress made through the CSAC project in countries that have seen positive impact or where security remains fragile. With tension between South Sudan and Sudan, peace building issues are not prioritized.</p>
	<p>The project will advocate for the involvement of returnee communities. Examples from Upper Nile, where returnee communities are supporting CSAC's mechanized farming project is one such good example.</p> <p>UNDP CSAC's support to the Peace Commission to hold discussions with host and returnee communities in Lakes provides yet opportunity support reconciliation between these two communities.</p>	Political	<p>8 Influx of refugees, returnees and IDPs, particularly in the border regions, has placed strain on existing resources in host communities, which may affect community security.</p>
	<p>The project has incorporated some of these Project Board fluctuations into its design and planning, but constant monitoring will be required to ensure they do not extend beyond the project's means.</p>	Financial	<p>9 Austerity measures have resulted in sharp increases in cost of living and the availability of materials, which is impacting on the costs and already having an impact on CSAC's civil works. Secondly, it is having a strain on UNDP CSAC's government partners, namely the Peace Commission and the Bureau for Community Security & Small Arms Control, to meaningfully implement their mandates.</p>

Staffing Table

Position	International/ National		Contract Type	Number of Months	Pro Forma Cost	Output Supported	Activity Result	Duty Station	Funded/ Unfunded
	International	National							
1	Project Manager	International	P4	12	295,296.00	Output 2	2.4	Juba	Funded
2	Technical Advisor, BCSSAC	International	P4	12	295,296.00	Output 1	1.1	Juba	Funded
3	Technical Advisor, Peace Commission	International	P4	12	295,296.00	Output 3	3.1	Juba	Unfunded
4	Consultant - National Coordinator, BCSSAC	National	SSA	5	27,500.00	Output 1	1.1	Juba	Funded
5	Peace & Community Security Expert	International	IUNV	12	20,000.00	Output 3	3.1	Juba	Funded
6	Conflict transformation Training officer	National	SB4	12	57,000.00	Output 3	3.2	Juba	Funded
7	Conflict transformation Training officer	National	SB4	12	57,000.00	Output 3	3.2	Juba	Funded
8	Conflict transformation Training officer	National	SB4	12	57,000.00	Output 3	3.2	Juba	Funded
9	Project Analyst	International	P2	12	160,000.00	Output 2	2.4	Juba	Funded
10	Operations Manager	International	P3	12	200,000.00	Output 2	2.4	Juba	Funded
11	Communications Specialist	International	UNV	12	80,000.00	Output 2	2.4	Juba	Funded
12	Youth Engagement Specialist	International	UNV	12	20,000.00	Output 2	2.4	Juba	Funded
13	Logistics Associate	National	SB 3	12	49,253.00	Output 2	2.4	Juba	Funded
14	Admin Associate	National	SB 3	12	49,253.00	Output 2	2.4	Juba	Funded
15	Peace & Community Security Expert (Public Information & Outreach)	International	UNV	12	80,000.00	Output 1	1.4	Juba	Funded
16	Peace & Community Security Expert	International	UNV	12	80,000.00	Output 3	3.2	Jonglei	Unfunded

17	Peace & Community Security Expert	International	UNV	12	80,000.00	Output 3	3.2	Eastern Equatoria	Funded
18	Peace & Community Security Expert	International	UNV	12	80,000.00	Output 3	3.2	Upper Nile	Unfunded
19	Peace & Community Security Expert	International	UNV	12	80,000.00	Output 3	3.2	Warrap	Unfunded
20	Peace & Community Security Expert	International	UNV	12	80,000.00	Output 3	3.2	Unity	Unfunded
21	Peace & Community Security Expert	International	UNV	12	80,000.00	Output 3	3.2	Lakes	Funded
22	Conflict Sensitive Development Officer	National	NIC	12	52,000.00	Output 2	2.2	Jonglei	Funded
23	Conflict Sensitive Development Officer	National	NIC	12	52,000.00	Output 2	2.1	Eastern Equatoria	Unfunded
24	Conflict Sensitive Development Officer	National	NIC	12	52,000.00	Output 2	2.2	Upper Nile	Funded
25	Conflict Sensitive Development Officer	National	NIC	12	52,000.00	Output 2	2.2	Warrap	Funded
26	Conflict Sensitive Development Officer	National	NIC	12	52,000.00	Output 2	2.1	Unity	Unfunded
27	Conflict Sensitive Development Officer	National	NIC	12	52,000.00	Output 2	2.1	Lakes	Unfunded
28	Engineer	International	UNV	12	80,000.00	Output 4	4.1	Jonglei	Funded
29	Engineer	International	UNV	12	80,000.00	Output 4	4.1	Lakes	Funded
30	Engineer	International	UNV	12	80,000.00	Output 4	4.1	Unity	Funded
31	Engineer	International	UNV	12	80,000.00	Output 4	4.1	Juba	Funded
32	Engineer	International	UNV	12	80,000.00	Output 4	4.1	Malakal	Funded
33	Driver	National	SC2	12	14,551.00	Output 2	2.4	Juba	Funded
34	Driver	National	SC2	12	14,551.00	Output 2	2.4	Juba	Funded
35	Driver	National	SC2	12	14,551.00	Output 2	2.4	Juba	Funded

36	Driver	National	SC 2	12	14,551.00	Output 2	2.4	Juba	Funded
37	Driver	National	SC 2	12	14,551.00	Output 2	2.4	Juba	Funded
38	Driver	National	SC 2	12	14,551.00	Output 2	2.4	Juba	Funded
39	Programme Management Civil Engineer	International	P3	12	200,000.00	Output 4	4.1	Juba	Funded
40	Rule of Law Coordinator	International	Canada	12	60,000.00	Output 2	2.4	Juba	Funded
41	Rule of Law Coordinator	International	Canada	12	60,000.00	Output 2	2.4	Juba	Funded
42	Field Coordination Officer	National	NO-A	12	61,238.00	Output 2	2.4	Juba	Funded
43	Peacebuilding Specialist	International	P3	12	200,000.00	Output 3	3.2	Lakes	Funded
44	Peacebuilding Specialist	International	P3	12	200,000.00	Output 3	3.2	Jonglei	Unfunded
45	Community Outreach Specialist	International	P3	12	200,000.00	Output 1	1.4	Juba	Funded
46	Community Policing Specialist	International	IUNV	12	80,000.00	Output 2	2.2	Bor	Unfunded
47	Agricultural Mobilizer	National	National Consultant	12	52,000.00	Output 2	2.2	Bentiu	Funded
48	Agricultural Mobilizer	National	National Consultant	12	52,000.00	Output 2	2.2	Bentiu	Funded
				TOTAL STAFF COSTS	4,187,438.00				